

**2011-2012 ARKANSAS PARALEGAL ALLIANCE Dues Renewal Notice**

It's renewal time again! Please complete the following information profile, make your check payable to "Arkansas Paralegal Alliance" in the appropriate amount, and mail to: Charlotte A. Sheraden-Baker, CP, 2020 South Y Street, Fort Smith, AR 72901.

NAME \_\_\_\_\_ FIRM/COMPANY \_\_\_\_\_

WORK ADDRESS \_\_\_\_\_

PHONE: \_\_\_\_\_ FACSIMILE: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

WORK EMAIL: \_\_\_\_\_ HOME EMAIL: \_\_\_\_\_

AREA OF PRACTICE \_\_\_\_\_

CLA/CP ( ) yes ( ) no      CLAS/ACP ( ) yes ( ) no      NALA member ( ) yes ( ) no

[ ] Active (\$40)    [ ] Associate (\$20)    [ ] Sustaining (\$25)    [ ] Student (\$15)\*\*

I hereby certify that I have reviewed the Arkansas Paralegal Alliance, Inc. bylaws (excerpt attached) and that I am familiar with the various levels of membership and that only Active members may vote. I further certify that I currently meet the requirements for the status for which I am renewing.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Topics you would like to see covered at future monthly meetings and seminars? \_\_\_\_\_

What activities would you like to see ALA involved in, and how can you assist? \_\_\_\_\_

**Please** indicate if you would be willing to participate in the following:

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> CLA Short Course            | <input type="checkbox"/> CLA Study Group     | <input type="checkbox"/> Law week activities |
| <input type="checkbox"/> Writing newsletter articles | <input type="checkbox"/> Pro Bono Activities | <input type="checkbox"/> Community Service   |
| <input type="checkbox"/> Weekend retreat/group trip  | <input type="checkbox"/> Reading Tutor       |  |

**Please** indicate which committee you would be willing to work with:

- |  |   |
|--|---|
| <input type="checkbox"/> Continuing Education        | <input type="checkbox"/> Community Service/Pro Bono   |
| <input type="checkbox"/> Newsletter/Public Relations | <input type="checkbox"/> Membership                   |
| <input type="checkbox"/> CLA Study/Prep Course       | <input type="checkbox"/> Ark. Bar Association Liaison |
| <input type="checkbox"/> Education/Seminar           | <input type="checkbox"/> Convention/Annual Meeting    |

How do you think our association could be improved? \_\_\_\_\_

List paralegal(s) to whom you'd like membership info sent \_\_\_\_\_

Unless indicated here, you will receive association communications *via* your work email    [ ] U.S. Mail

Birthday \_\_\_\_\_      Anniversary date \_\_\_\_\_      Spouse \_\_\_\_\_

## Exhibit A

(Excerpt of the Amended and Restated Bylaws for Arkansas Paralegal Alliance, Inc.)

1. Membership: Membership of this organization shall be open to all persons who shall qualify for membership according to the provisions of these Bylaws.
2. There shall be four (4) classes of membership, as follows:
  1. Active Member
  2. Associate Member
  3. Sustaining Member
  4. Student Member
3. Qualifications for Active Members: The following shall qualify for active membership:
  - (a) Any individual who has a minimum of one year of work experience as a paralegal and is currently employed as a paralegal, whose attorney attests that such person is qualified as a paralegal, and must be performing duties of a paralegal as defined by the American Bar Association, as in Article II, above ; or,
  - (b) Any individual who is a Certified Legal Assistant/Certified Paralegal (CLA/CP) as defined and administered by NALA, and is currently working as a paralegal.
4. Qualifications for Associate Members: The following shall qualify for associate membership:
  - (a) Any individual who has less than one year working experience as a paralegal and is currently employed as a paralegal, whose attorney attests that such person is qualified as a paralegal; and/or
  - (b) Any individual who is a graduate of an accredited legal assistant program, or two-year program offering diploma or certificate in paralegal studies, but not currently employed as a paralegal.
5. Qualifications for Sustaining Members: The following shall qualify for sustaining membership:
  - (a) Any individual who was formerly employed as a paralegal; or
  - (b) Any individual is a Certified Legal Assistant/Certified Paralegal (CLA/CP), but is not currently working as a paralegal; or
  - (c) Any law firm, paralegal training program or school, or law related business.
1. Qualifications for Student Members: The following shall qualify for student membership:
  - (a) Any individual who is currently enrolled and is in good standing in any university, college, junior college or an approved accredited school pursuing a course of studies **for Paralegal technology** or accredited two-year program offering diploma or certificate in paralegal studies. Each year student members must have a paralegal program official sign an attestation that such student is actively enrolled in the paralegal program; or
  - (b) Any individual who is a student member upon graduation may retain a student membership with this organization for one year post graduation date if not employed as a **Paralegal**. After lapse of this time period, applicant must reapply.